

## PAC Meeting Agenda

Thursday, May 14, 2026

In Person: in the Multipurpose Room

Online:

<https://ubc.zoom.us/j/62552738910?pwd=Y7hYaY6AdAKITKBATjVwXTk6F3DCP0.1>

6:30 pm – 8:00 pm

### PAC Executive

Emily Lefebvre (EL), Co-Chair

Tegan Williams (TW), Co-Chair

Christine McCallum (CM), Treasurer

Katherine Rosenbaum (KR), DPAC Rep

Mike Joe (MJ), Hot Lunch Coordinator

Taryn Hayes (TH), Member at Large

Marlene Cummings (MC), Member at Large

### School Representatives

Jason Eng (JE), Principal

Elizabeth Kleiber (EK), DPAC Exec

Rachelle Siemens (RS), Garden Club

Dillon Adams (DA), Spring Fair

| ITEM                                                                    | LEAD | TIME      |
|-------------------------------------------------------------------------|------|-----------|
| 1. Welcome, Land Acknowledgement and Introductions<br>(2 mins)          | EL   | 6:30-6:32 |
| 2. Additions to and Approval of Agenda and Previous Minutes<br>(2 mins) | TW   | 6:32-6:34 |
| 3. Treasurer Report<br>(10 mins)<br>•                                   | CM   | 6:34-6:44 |
| 4. DPAC Rep Endorsement<br>(5 mins)                                     | EK   | 6:44-6:49 |
| 6. DPAC update<br>(5 mins)<br>•                                         | KR   | 7:49-7:54 |

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| 5. Principal's Report<br>(16 mins) <ul style="list-style-type: none"> <li>• Grounds walkthrough update</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | EL,<br>TW         | 6:54-7:10 |
| 7. Garden Club Update<br>(5 mins) <ul style="list-style-type: none"> <li>•</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | RS                | 7:10-7:15 |
| 8. Hot Lunch<br>(5 mins) <ul style="list-style-type: none"> <li>• Reports about most-ordered items</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | MJ                | 7:15-7:20 |
| 9. Upcoming Events, Fundraisers, and Volunteer Opportunities<br>(15 mins) <ul style="list-style-type: none"> <li>• Co-Chair, Treasurer, Secretary <ul style="list-style-type: none"> <li>◦ Both Emily and Christine leaving and will need to be replaced</li> <li>◦ Some folks have already come forward for Treasurer</li> </ul> </li> <li>• Movie Night, May 22 <ul style="list-style-type: none"> <li>◦ Costco shop, pizza run, concession, set-up, cleaning</li> </ul> </li> <li>• Sports Day, May 29 <ul style="list-style-type: none"> <li>◦ Costco trip, sorting snacks</li> </ul> </li> <li>• Staff Lunch, June 3 <ul style="list-style-type: none"> <li>◦ flowers, volunteering to help with lunch</li> </ul> </li> <li>• Spring Fair, June 19 <ul style="list-style-type: none"> <li>◦ set-up, takedown, activity leads, concession</li> </ul> </li> </ul> | JE                | 7:20-7:35 |
| 10. Communications / Other items <ul style="list-style-type: none"> <li>• Email from concerned grandparent about the lack of shade <ul style="list-style-type: none"> <li>◦ Willing to donate to provide more cover</li> </ul> </li> <li>• On Our Way to Kindergarten last week</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | EL,<br>TW,<br>etc | 7:35-     |